**To whom it may concern,**

This letter confirms that ……………………………………………………………..................

is a XXX student studying XXX at XXX University.

This student is engaged with an educational activity within the community, developing their research collection skills within primary research. This student is working on the following research project.

Research Project: XXX

Research Lead: XXX

Research Assistants: XXX

This project seeks to:

XXX

**Please feel free to**

confirm the student’s identity (ID cards available),

seek further information on the project,

consider the request for your informed consent,

or request that any research documentation undertaken without your consent be destroyed.

If you have any queries about the project or the student, please do not hesitate to contact me

Thank you in advance,

XXX